

MILITARY ACADEMY NOMINATION APPLICANT CHECKLIST

To begin your academy nomination application file, please return the following items to Congressman Poliquin. In order to complete your file in time for consideration, they must be submitted by October 30th, 2015. However, it is recommended that you submit your information no later than September 30th, 2015.

___ Completed **Application Form** (follow the link on poliquin.house.gov [website](#))

___ **Letter of Intent** (indicating your motivation for attending a service academy).

___ Copy of your high school **transcript** (including the first semester of Grade 12, when available). Please be sure it includes your current **GPA and class rank**.

___ List of **extra-curricular activities** (please note leadership positions, if held); employment record, if any

___ Copy of your **SAT and/or ACT** score reports

___ **Three letters of recommendation**. One must be from a teacher, principal, or guidance counselor.

Applicants who have completed their files by October 30th, and who are selected for an interview, will be notified of their interview date and time by letter after the October 30th deadline. Interviews are conducted in Congressman Poliquin's offices.

*Please keep this sheet for your files and check off each item as it is submitted to Congressman Poliquin, Please send your information as it is available, do NOT wait until you have a complete file to submit your information. Should you decide at some point not to pursue your request for a nomination please notify Congressman Poliquin immediately so that he may close your file.

Please direct the information to:

**Congressman Bruce Poliquin
Attention: Academy Nominations Coordinator
179 Lisbon Street
Lewiston, ME 04240**

If you have any questions, please contact Congressman Poliquin's Lewiston office at **(207)784-0768**.